

Minutes  
Greenbelt Access Television Board of Directors Meeting  
Jan. 16, 2018

The meeting came to order at 7:43 pm.

Present: Robert Zugby, Susan Gervasi, Frank Gervasi, Deborah Hartwick, Claude Aubert, Lawrence Downs, Konrad Herling, Alan Haley, George Kochell, Malia Murray, Rev. Ray Raysor, Phoebe McFarb.

Minutes of the December 19, 2017 board meeting were approved.

Frank Gervasi gave the treasurers report. He reported that we haven't yet received any city payments for FY 2018. He said he has spoken with someone at the city about this.

Malia Murray said we'd purchased a new hard drive for a defective one, at a cost of around \$500. Discussion of necessary upgrades, and what GATe can do with the upgrades once they are in place.

Phoebe McFarb gave an update of a show Claude Aubert has proposed for the GATe channel- a show offering movie reviews. She expressed the desire to attend the National Association of Broadcasters' conference in Las Vegas.

George Kochell reported on his animation classes, and his work with a 5th Grade Class at Greenbelt Elementary School, noting that students from the school are coming in to the studio on Fridays.

There was discussion of the policy of charging \$100 per hour for additional help given by staff to GATe members.

Robert Zugby suggested that GATe policies about how it helps local organizations who want their programs publicized through GATe TV may have to adapt to the fact that they make lack the skills to do this, and require more assistance from staff.

Konrad Herling said we need more people who can help with video editing.

Malia Murray gave an executive director's report.

Phoebe McFarb demonstrated the recently-purchased steady cam apparatus.

Claude Aubert said that a new website is needed, but that discussion of the website can wait.

Scott Candey's contract for website work will extend for another 6 months.

The next board meeting was set for Tuesday, Feb 13, 2018.

It was decided that March 20 will be the regular GATe meeting, and March 25th the

annual meeting, from 3 to 5 pm.

The committee tasked with looking into hiring a replacement for Malia Murray - Frank Gervasi, Konrad Herling and Robert Zugby - met at Robert Zugby's house last Friday. Bob and Konrad said the committee is considering that for the time being we go without an executive director as such. Discussion of whether establishing different positions, such as a Station Manager and a Production Manager, might be more desirable than continuing with an "executive director" position.

Robert Zugby said in a "departure" memorandum of understanding, it was agreed that Malia Murray would give three weeks notice if and when she had found another job and/or planned to leave; and that GATe would give her a three-weeks-notice when new personnel were ready to put into place. There was discussion of the kinds of skills that would be required of new personnel.

Rev. Ray Raysor expressed concern that if changes were made, there would continue to be people on the staff available to help him with his productions. Susan Gervasi said that whatever changes might be made, GATe staff would continue to help members.

The meeting adjourned at 10:02 pm.

Susan Gervasi  
Secretary  
Greenbelt Access Television