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Proposed Agenda - Phoebe, could you make copies, please, for the Board and Staff?

Konrad Herling <kongeneherl@gmail.com>

Tue, Nov 12, 2019 at 12:10 PM

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Greenbelt Access Television Board of Directors Agenda November 12, 2019

1. Call to order by President Frank Gervasi

2. Board, Staff, and guests scheduled to attend

President	Frank Gervasi
Vice President	Bob Zugby
Treasurer	Rene Sewell-Raysor
Secretary	Konrad Herling
Member.	Deborah Hartwick
Member.	Claude Aubert
Member.	Maria Silvia Miller
Member.	Ray Raysor
Member.	Vacant

Executive Director Andy Zmidzinski

Station Manager Phoebe McFarb

Animation Facilitator George Kochell

Production Assistant. Alan Haley

Guests: None of which that the Secretary of GATe is aware.

3. Agenda – Any items which require amending? Approval

4. Minutes of the September 8, 2019 Board Meeting

- Any changes to the minutes
- Approval of the minutes as amended – vote by the Board

5. Treasurer's Report

- What is our current budget?
- Progress in putting together a budget meeting

6. President's Report on Utopia Film Festival Update and Immediate Tasks

- Report from Frank and Deb
- What needs to be done over the next three days
- Any other items priority items to be reported on by the President

7. **Board Member Replacement:** At GATe's previous Board meeting of October 8, 2109, the Board acted to remove Kellee Baker from the Board of Directors. Suggestions have been made for a replacement: Ric Gordon (by Rev. Ray) and Larence Downs (by Frank). What action does the Board desire to take?

8. Staff reports:

Executive Director: Andrew Zmidzinski

Station Manager: Phoebe McFarb

Animation Instructor: George Kochelle –

Production Assistant: Alan Haley

9. Committee Reports

A. Administration (Bob Zugby)

1. Bylaws

Bob has returned. When will the next Administration Committee Meeting occur? He continues to approach our review and possible amendments to our bylaws. Other items of import?.

B. Production/Programs Chair: Maria Silvia Miller

1. What's the latest regarding movie sponsorship?

C. Development/Public Relations: Konrad Herling

1. What marketing efforts have occurred? One step will be our working with either the New Deal Or Old Greenbelt Theatre, both venues will provide the benefit of getting our word out.

2a. Fund Raising No discussion regarding securing a contractor to do the work. Konrad & Maria did not meet in October but will be meeting in the near future.

2b. Konrad will reach out to secure someone on the Board to take a class in grant writing. The Greenbelt Community Foundation provides such a class and will connect with GCF to sign up (and anyone else from GATE) for such a class.

D. Communications: Chair: Claude Aubert

Claude emailed the Board and staff on September 5, 2019 with highlights

Claude requested that President Gervasi email him with his report.

Claude also reported that GATE coordinated its information table with the

Utopia Film Festival. He indicated that there was not enough preparation

And that there was not enough focus. See the footnotes for more detail.

E. Utopia Film Festival. Chair: Deborah Hartwick

10. New Business

11. Adjourn

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