

## **GATe Minutes June 9, 2020, 7pm**

Meeting conducted on Zoom

**Attending:** Frank Gervasi, president; Bob Zugby, vice president; René Sewell-Raysor, treasurer; ~~Konrad Herling, secretary~~; Ric Gordon; Deb Hartwick; Claude Aubert; Rev. Ray Raysor. Guest: Dave McCarty.  
**Absent:** Maria Silvia Miller, Konrad Herling

Staff present: Phoebe McFarb, Station Manager; Geo Kochell, Animation Instructor; Alan Haley, Production Assistant

Discussion: incomplete minutes from the previous month. Konrad has resigned from the board in the interim and the secretary and council liaison chairs are empty for the June 9 meeting.

**Reverend Ray Raysor motions for May 12 minutes to be redone and resubmitted for July meeting. Seconded by Deb Hartwick. Frank Gervasi suggests Phoebe McFarb redo the minutes as she has the recording.**

**Unanimous support. Motion carries**

Phoebe McFarb will also be recording the minutes for the June meeting.

### **President's report:**

Suggestion from Rene' Sewell Raysor: can we reduce the amount of time spent on committee reports? Unless there is something compelling, suspend reports.

Claude Aubert suggests we get them at least one day earlier, so there is enough time to digest

Frank Gervasi: If there are no questions on the president's report, we can move on

Rev. Ray Raysor -What is 4th paragraph about?

Relevant segment from president's report: [I have personally been challenged and labeled with a variety of negative epithets here at GATe. Nothing of substance thus far has been presented to back up these accusations, which I consider as self-serving from the sources and as both slanderous and libelous.]

Frank Gervasi says he will discuss in executive session

Frank Gervasi recommends establishing a budget committee to discuss upcoming fiscal year, invites any other board members interested in participating

### **Treasurer's Report:**

Rene': [fell off call]

### **Admin committee:**

Bob: following up on executive matter, proposal of adoption of new policy

### **Bob Zugby motions to approve the wording of the proposed policy:**

**1. Any GATe member who is not a member of the GATe Board should submit their proposal and script to the Executive Director, who will then classify it as public access, GATe production, or combination of both, and schedule it appropriately.**

**2. If the proposal is from a member of the GATe Board, the proposal and script should be submitted to the GATe Production Committee, which will make the determinations as in step 1, and then submit it to the Executive Director for scheduling.**

**Seconded by Rev. Ray Raysor**  
**All in favor, none opposed**  
**Motion carries**

**Utopia Report:**

Deb Hartwick reports meetings are going smoothly over Zoom  
Finances - \$520.36 for just this season and \$99 from last season in Paypal  
\$7,200 in the Utopia account (\$2,200 more than we've had in the past)

**Station Report:**

Phoebe McFarb reports new staff and member productions for the month (listed in Station Report) and month's spending at \$19,303.26 (includes \$8,400 for annual TelVue fee)

**Animation Report:**

Streaming film festival this Thursday, running a bloc of four of our films (link in report)

**Discussion on Treasurer's Report:**

Frank Gervasi refers to comments in treasurer's report about the erosion of the position, says he was only signing checks out of convenience during pandemic and that will change if Rene' Sewell Raysor wishes to sign instead

Bob Zugby addresses the section in the treasurer's report about records needing to stay in the office. Long time treasurer Tom White, who did an excellent job but kept all financial records at his home, after his passing the board realized that they couldn't decipher or find some of his book keeping, took two treasurers to untangle finances, and are therefore reticent to let treasurers take original documentation home (in case of change in officer)

Repeat for Rene' and Rev. Ray whose call dropped

It is decided that Phoebe McFarb and Rene' Sewell Raysor will work out details on the treasurer continuing to sign checks during the pandemic after the meeting.

Rene' Sewell Raysor mentions not being privy to budget that Andy Z had put together and had no input  
Frank Gervasi says he was not involved in it either.

Budget meeting Thursday at 4pm - Frank Gervasi, Rene' Sewell Raysor, Phoebe McFarb (open invitation to other board members)

**Committee reports complete - further discussion prior to executive session**

Bob Zugby requests an admin meeting to discuss plans for the Annual Meeting in the next 2 weeks. How will the Annual Meeting be done (online, in person, hybrid) and when?

**Bob Zugby moves to adjourn and move into Executive Session: Personnel Matters. Deb Hartwick Seconds. All in favor, motion carries**